

**Regular Session Minutes – Selectmen’s Meeting
Selectmen’s Meeting Room, Town Hall
Monday, May 2, 2016 - 7:30 p.m.**

PRESENT: Michael A. Rosenberg, Chair; Caroline Fedele; Margot Fleischman; William S. Moonan; Mark Siegenthaler; and Town Manager Richard T. Reed

ALSO PRESENT: Paralegal Andrea Kor; Blue Fuji Bedford Manager Anita Xie; VFW Manager Gloria Jones; Historic District Commission candidate Kevin Latady; Public Work Director David Manugian; Historic Preservation Commission member Don Corey; Historical Society members Frank Gicca, Jan Van Steenwijk and Carol Amick; Planning Board members Jeff Cohen and Amy Lloyd; Acting Public Works Director/ Town Engineer Adrienne St. John; Assistant Town Manager Michael Rosen; Finance Committee member Ben Thomas; Press Representatives Jack Kelly, Julie Turner and Debra Parkhurst; Bedford TV Representative

Chair Rosenberg called the meeting to order at 7:30 p.m.

**16-242 Public Hearing – Transfer of All Alcohol License – 200 Great Road
Mustard Green, Inc., d/b/a Asiana Bistro to Blue Fuji Bedford, Inc.**

**Ms. Fedele moved to open the public hearing. Ms. Fleischman seconded the motion.
The motion passed 5-0-0.**

Andrea Kor is a paralegal from the office of Christopher Coleman, Esq., and is representing Blue Fuji Bedford. Ms. Kor explained that the application is for a transfer of an all alcohol license from Asiana Bistro to Blue Fuji. Blue Fuji is a Chinese/ Japanese restaurant and this will be the third location of this restaurant group. They also have locations in Medford and Boston. They will be remodeling the interior but will be keeping the same seating capacity. They are hoping to open in four to six weeks depending on ABCC approval.

Chair Rosenberg asked if there were any comments from the public. There were none.

**Mr. Siegenthaler moved to close the public hearing. Ms. Fedele seconded the motion.
The motion passed 5-0-0.**

**Ms. Fleischman moved that the Selectmen approve the transfer of the All Alcohol License from Mustard Green Inc., d/b/a Asiana Bistro to Blue Fuji Bedford, Inc. at 200 Great Road. Ms. Fedele seconded the motion.
The motion passed 5-0-0.**

16-243 Common Victualler’s Application – Blue Fuji Bedford, Inc. 200 Great Road

There were no concerns about the common victualler’s application.

Ms. Fleischman moved that the Selectmen approve the Common Victualler's License for Blue Fuji Bedford, Inc. operating at 200 Great Road. Ms. Fedele seconded the motion.

The motion passed 5-0-0.

The meeting was running ahead of schedule and items were reviewed out of order.

16-245 Committee Appointment – Historic District Commission Alternate Member to Full Member

Mr. Moonan stated that it has been the practice of the Historic District Commission (HDC) when there is a full member vacancy to have one of the alternate members fill that position. Salvatore Canciello expressed his willingness to serve as a full member of the HDC.

Mr. Moonan moved that the Selectmen appoint Salvatore Canciello as a full member of the Historic District Commission for a term ending June 30, 2019. Ms. Fleischman seconded the motion.

The motion passed 5-0-0.

**16-244 Change of Manager Request
Sgt. Fred H. Sullivan VFW #1628 – 76 Loomis Street**

Gloria Jones was present as the new manager of the Sgt. Fred H. Sullivan VFW #1628 – 76 Loomis Street.

Mr. Moonan asked what are the manager's responsibilities at the VFW. Ms. Jones responded that she is responsible for the bartenders at the bar and in the canteen. She ensures that the VFW is in compliance with liquor license laws.

Ms. Fedele moved that the Selectmen appoint Gloria Jones as Manager of Sgt. Fred H. Sullivan VFW #1628 Bedford MA. Ms. Fleischman seconded the motion.

The motion passed 5-0-0.

16-248 Complete Streets Policy Approval

Town Manager Richard Reed explained that the revised Complete Streets Policy incorporates the comments made by the Selectmen at the last Selectmen's meeting. The last paragraph regarding implementation was made clearer and added reasonable performance measures. The collection of local transit information will be done by the dispatch center.

Ms. Fleischman thanked Ms. St. John and the other staff for the work that was done for this project as it was a priority on the Pedestrian and Bicycle Master Plan.

Ms. Fleischman moved that the Selectmen adopt the Complete Streets Policy. Ms. Fedele seconded the motion.

The motion passed 5-0-0.

**16-251 Miscellaneous Action Items – Temporary Sign Permits
Annual Plant and Craft Fair – May 14, 2016
Multicultural Festival – May 15, 2016**

**Ms. Fedele moved to approve the Temporary Sign Permit for the 63rd Annual Plant & Craft Fair from May 2, 2016 through May 14, 2016. Mr. Siegenthaler seconded the motion.
The motion passed 4-0-1, Ms. Fleischman abstained.**

**Ms. Fedele moved to approve the Temporary Sign Permit for the Multicultural Festival from May 2, 2016 through May 15, 2016. Mr. Siegenthaler seconded the motion.
The motion passed 4-0-1. Chair Rosenberg abstained.**

16-246 Committee Appointment Interview– Historic District Commission Alternate Member

Kevin Latady was interviewed for the alternate member position on the Historic District Commission (HDC). Mr. Moonan explained the charge of the committee by reading Mass General Law Chapter 40c Section 2 as follows,

“The purpose of this chapter is to promote the educational, cultural, economic and general welfare of the public through the preservation and protection of the distinctive characteristics of buildings and places significant in the history of the commonwealth and its cities and towns or their architecture, and through the maintenance and improvement of settings for such buildings and places and the encouragement of design compatible therewith.”

Mr. Latady had previously served on the HDC for many years but resigned due to his work schedule. His schedule now will allow for him to serve again. He enjoyed serving on the committee and is hoping to do so again. He believes the committee does well but houses in the Historic District were badly altered before the Historic District came into effect. He would also recommend the application materials be vetted more by staff before the committee meets as applicants sometimes come back multiple times because information was missing.

When asked if the HDC has ever looked into expanding the Historic District, Mr. Latady replied that it has been discussed but there was a lot of push back. He believes it should be part of a larger discussion on preserving older homes in Town.

Mr. Moonan moved that the Selectmen appoint Kevin Latady as an alternate member of the Historic District Commission for a term ending June 30, 2017. Ms. Fedele seconded the motion.

The motion passed 5-0-0.

16-247 Confirmation of Town Manager’s Appointment – Public Works Director – David Manugian

Mr. Reed introduced David Manugian as the new Public Works Director. Mr. Manugian is a civil engineer and has worked in municipal government for ten years. He worked for four years as the Public Works Director in Ashland. He also serves as a member of the Groton Finance

Committee.

Mr. Manugian stated that he is a generalist and that he has broad experience across public works divisions. He went on to say that Bedford has many similar initiatives and problems as Ashland. He recognized traffic as being a major problem in Town but has experience with this as the Boston Marathon Route goes through Ashland. Ashland also has accepted a Complete Streets Policy. Ashland is a MWRA sewer community and partial MWRA water community.

Ms. Fleischman moved that the Selectmen to confirm the appointment of David Manugian as the Public Works Director for the Town of Bedford. Ms. Fedele seconded the motion.

The motion passed 5-0-0.

16-249 Proposed Historical Museum – Locations for Study

Mr. Moonan referenced the proposed locations that were included in the Historical Museum Study Committee report. It was determined that the museum would ideally be located in the center of Town and would have about 3,500 square feet. Each location has its pros and cons.

The committee listed alphabetically the following locations as preferred sites:

- Bedford Fire Station
- Bedford Police Station
- Old Town Hall with or without the George Swallow House
- Town Center West Wing
- Town Hall Multi-Purpose Room (Re-purposed with new 2nd floor mezzanine)

Other sites that were considered but designated as less desirable include:

- Depot Park Passenger Depot
- Daugherty House, 49 Elm Street (House Museum)
- George Swallow House, 20 South Road (House Museum)
- Job Lane Farm Museum (Built-New: new building)
- Joshua Page House, 13 School Avenue (House Museum)
- Lot on Railroad Avenue across from Bikeway Source Building (Built-New: new building)
- A Nat Brown property such as 119 Great Road (Re-purposed/ House Museum)
- Town Center 3rd Floor (Re-purposed)
- VFW Building, 76 Loomis Street (House Museum).

Mr. Reed informed the Selectmen that the Massachusetts Historical Grant application for the feasibility study for some of these locations was turned down because it was too broad. There is an opportunity to resubmit with three proposed locations versus the five locations that were originally submitted.

Mr. Siegenthaler stated that the list should not be tailored to a few locations in the hopes of receiving grant money since money has already been appropriated for the feasibility study. He

believes that other locations should also be considered even if they would not qualify for the grant money.

After a lengthy discussion the Selectmen agreed that the following three locations should be submitted for the Massachusetts Historical Grant;

- Old Town Hall (without George Swallow House)
- Bedford Police Station (with addition)
- Town Center 3rd floor (Re-purposed)

The Fire Station was eliminated as a choice due to the uncertainty of whether the Fire Station will be staying in that location or not.

Mr. Moonan moved that the Selectmen approve the further study for a Town Museum at the Bedford Police Station, the historic portion of Town Center and Old Town Hall. Ms. Fedele seconded the motion.

The motion passed 5-0-0.

16-250 Selectmen Liaison Assignments

Ms. Fedele needs to be added to the Fiscal Planning and Coordinating Committee. The Selectmen did not make any other changes to their liaison assignments.

16-252 Town Manager's Report

The Selectmen scheduled their goal setting meeting for June 22, 2016 at 5:30 p.m.

Mr. Reed mentioned that the Town Hall is being rehabbed and special accommodations have been made for citizens who would need use of the elevator. A portable bathroom has been placed outside of Town Hall due to code regulations.

Mr. Reed reported that he has reviewed a draft of the Local Transit Request for Proposals. He is hoping to share it with the Selectmen in the next few weeks.

16-253 Open Discussion and Selectmen Liaison Reports

Mr. Siegenthaler mentioned that the Bedford Housing Partnership has been discussing the upcoming expiring use restrictions at Bedford Village. This would occur in 2018 but needs to be on the Selectmen's radar as there are many steps involved to maintain affordability at the location. Ms. Fleischman added that the Community Preservation Committee is also aware of this issue.

Ms. Fleischman stated that she is attending a Transportation Conference that will focus on elder and community transportation.

Ms. Fedele reported that the Planning Board recently held a public hearing to discuss the Evergreen Avenue development project. There was concern over speeding in that area already,

particularly with that area being a cut-through. The Planning Board is looking into installing a stop sign. Ms. Fleischman added that the police could set up a speed limit monitoring system to collect information. Ms. Fleischman also stated that she will bring this concern to the Transportation Advisory Committee.

Mr. Moonan inquired about whether the congressional representatives should be contacted to help expedite the Coast Guard housing project. Mr. Reed stated that he would contact Congressman Moulton's office. Ms. Fleischman said that Senator Warren has also been helpful.

Mr. Moonan made a motion to adjourn into Executive Session and to not return to Regular Session. Ms. Fedele seconded the motion.

The Selectmen were polled individually: Moonan, aye, Siegenthaler, aye, Fleischman, aye, Rosenberg, aye and Fedele, aye.

The motion passed 5-0-0.

The meeting adjourned at 9:37 p.m.